

# Disability Services Advisory Council (DSAC)

DATE: Friday, July 20, 2018

TIME: 10:30AM –11:15AM

LOCATION: Lane Council of Governments

5th Floor, Buford Meeting Room

859 Willamette Street

Eugene, OR 97401

CONTACT: Kate Scott, 541-682-4137; [kscott@lcog.org](mailto:kscott@lcog.org)

1. Agenda & Minutes 05/18/18

Documents:

[07-20-18 DSAC AGENDA.PDF](#)

[DSAC MINUTES 5-18-18.PDF](#)

## MEETING NOTICE

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**DATE:** Friday, July 20, 2018  
**TIME:** 10:30AM –11:15AM  
**LOCATION:** Lane Council of Governments  
5<sup>th</sup> Floor, Buford Meeting Room  
859 Willamette Street  
Eugene, OR 97401  
**CONTACT:** Kate Scott, 541-682-4137; kscott@lcog.org

### AGENDA

10:30 a.m.	1. Call to Order, additions to the agenda, introductions	Lana J.
10:31 a.m.	2. Consideration of Meeting Agenda	Lana J.
10:33 a.m.	3. Consideration of last DSAC minutes	Lana J.
10:35 a.m.	4. Narcan Training	HIV Alliance
11:05 a.m.	5. Announcements, Updates, Agenda Additions	
	a. Lane County Mental Health Advisory Council Meeting	Kate/Lucy
	b. October 2017 Medicaid Changes Update	Brooke E.
	c. Other	
11:14 a.m.	6. Call for Next Meeting Agenda Items & Reminder of Next Meeting	Lana J.
	<b>September 21st, 2018, 10:30AM – 11:15AM</b> 859 Willamette Street, 5 <sup>th</sup> Floor Buford Meeting Room Eugene, OR 97401	
11:15 a.m.	7. Adjourn	Lana J.

**MINUTES  
DISABILITY SERVICES ADVISORY COUNCIL**

Friday, May 18, 2018

10:30 – 11:15 a.m.

Buford Room — Park Place Building  
859 Willamette Street – Eugene, Oregon

**MEMBERS PRESENT:** Lana Junger, Chair; John Ahlen, Joe Basey, Hoover Chambliss, Melanie Carlone, Andy Fernandez, Marianne Malott, Ed Necker, Tina Powell, Peggy Thomas, Dennis Weirich, Roxanne Wilson, Lucy Zammarelli

**EXCUSED:** Sheila Thomas

**STAFF:** Jody Cline, Kate Scott, Sondra Marks

**1. Call to Order/Introductions**

Ms. Junger called the meeting to order at 10:30 a.m. All those present knew each other so introductions were unnecessary.

**2. Consideration of Meeting Agenda/Additions**

The agenda was accepted by consensus.

**3. Consideration of March 16 DSAC meeting minutes**

**MOTION:** Ms. Malott moved, seconded by Ms. Thomas, to approve the March minutes as presented. The motion carried unanimously, 12:0.

**4. Action Items**

**a. Fiscal Year 2019 Proposed Budget**

Ms. Cline handed out the FY19 Draft Proposed Budget document and a listing of funding sources, program descriptions, FY17 audited final (expenditures), FY 18 revised budget, and FY19 proposed budget. The Planning and Budget Committee had reviewed the documents and approved the proposed FY19 budget and the LCOG Budget Committee now was reviewing it. Each of the Advisory Councils was being asked to approve the FY19 Budget.

Ms. Cline explained that because funding was mostly allocated on a biennial basis, 48 percent of the total was budgeted in the first fiscal year and 52 percent in the second year to provide for cost increases over time. In a few areas, money was transferred from one fund to another for certain work but the FY19 budget was mostly similar to FY18.

The first page in the handout provided a more complete view of the entire division budget because it included categories that had not had council review previously. Type B funds, which accounted for over half the total budget, was Medicaid money and represented the largest part of the division's work. The largest expenditure was the organization's salary

and fringe.

Ms. Wilson arrived at 10:39 a.m.

Funds like Medicaid showed a beginning balance and this was to absorb costs like PERS and health insurance costs. S&DS budgeted conservatively so when the forecast did not look so good there were some reserves that allowed layoffs to be avoided.

Ms. Malott raised an issue about RideSource asking clients to pay for rides that had been approved and she said Trillium was auditing RideSource to get to the bottom of this. Ms. Zammarelli agreed that Ms. Malott should not have to pay for those rides and Trillium was working to resolve the problem. Ms. Cline suggested that Mr. Ahlen may be able to facilitate following up with LTD and she noted that S&DS's role was to do the transportation assessments only.

Ms. Malott reported she had ridden a bus from Chad Drive to Downtown that smelled so strongly of marijuana that it made her sick. She asked about the driver's right to remove from the bus the person causing the overwhelming odor.

Mr. Ahlen agreed to follow up with RideSource on the Medicaid trip issue when his Ride Source counterpart returned to work the following Tuesday. On Ms. Malott's other issue he said drivers had discretionary ability to take action if anyone was creating a safety or health hazard while on the bus that resulted in an environment preventing others from accessing transit. There were certain exceptions to this; for example if someone was allergic to dogs and a person brought a service animal onto the bus, the dog could not be removed. It was helpful if the affected passenger alerted the driver to what was making it difficult to ride. If a chronic issue was brought to his attention Mr. Ahlen could address a training need, and work with the specific driver or passenger.

Ms. Junger asked Ms. Malott and Mr. Ahlen to discuss these problems outside the meeting so the council could get through its agenda.

Ms. Zammarelli asked about the wait time for assessments and said she heard there was a backlog that was preventing some people from having timely assessments. Ms. Cline responded that she was e-mailing the manager to get an answer for Ms. Zammarelli. She was unaware that S&DS was not meeting the required timelines. Mr. Ahlen shared that LTD could issue conditional eligibility so individuals could access needed transportation while waiting for their finalized assessment. He noted that S&DS was not the only group doing the assessments and if there was a problem the affected person should first go to whoever was doing their assessment (the case manager if it was S&DS) and then to LTD if the problem was not resolved.

Ms. Wilson asked about the proposed budget columns titled Transfer In and Transfer Out. Ms. Cline replied that occasionally there was money in one particular fund that needed to be transferred to another S&DS fund. For example, some funding in Type B could be transferred to Senior Connections because staff in that service area also worked on

Medicaid type tasks. She noted that Medicaid funds had to remain within the agency's Medicaid-related programs.

Ms. Carlone asked how evidence-based health programs affected S&DS work. Ms. Cline said programs like the Living Well suite and PEARLS (program for mildly depressed older adults) programs were evidence-based. Living Well was funded with state AAA Evidence-Based Health funds and PEARLS through state AAA Mental Health funding. All programs funded through these state funds had to be Evidence-Based. There was also some OAA funds earmarked specifically for Evidence-Based programs which was used to support these S&DS programs as well. She said the new Walk With Ease program also would be funded with Evidence-Based funds, but it was too new to show up in the budget at this time.

**MOTION:** Mr. Necker moved to approve and forward to the LCOG Budget Committee and LCOG Board the proposed FY19 budget.  
The motion carried unanimously, 13:0.

**b. Member Recruitment Discussion**

Ms. Scott apologized for problems with the microphone that was part of a new system that had been purchased earlier in the year.

Currently DSAC had 14 members and the bylaws allowed for up to 15. Mr. Fernandez served as DSAC's liaison from SSAC and his expiring term could not be renewed so this was his last meeting and SSAC would consider who would replace him. She noted that the liaison counted as a voting member.

It was up to the council whether to fill the one vacant position and in the process could look at gaps in the membership. Mr. Fernandez said Mr. Basey would continue representing the City of Eugene's Adaptive Recreation division on the council. Another Adaptive Rec staff member, Brittany Oom, had applied for SSAC membership.

Ms. Junger, Ms. Powell, and Mr. Weirich were from outlying areas in the county but the council still lacked representation from coastal Lane County. Ms. Wilson wanted to see behavioral health represented and Mr. Weirich reported he had encouraged a First Baptist pastor who ran Camp Harlow to apply. Ms. Scott said SSAC's Nominating Committee was doing a second round of interviews next month so there could be an opportunity for consideration of late applications.

Mr. Basey asked about members from the City of Eugene filling the roles of liaisons and Ms. Scott said any DSAC or SSAC member could be appointed as liaison to the other council.

Ms. Scott offered to do some targeted outreach. She would visit Lane County Behavioral Health in June or July. She clarified that Ms. Zammarelli currently represented a variety of perspective through her work with the County and Trillium, which also included Behavioral Health.

Responding to a question from Mr. Necker Mr. Fernandez said he was leading a big City of Eugene project for the next year but would be interested in an available council position in another year.

If members did not see a pressing need to recruit new members now Ms. Scott suggested waiting for someone to self-identify as being interested or to hold for a potential Behavioral Health representative to become available to join or as Ms. Scott engages the Lane County Behavioral Health Advisory Council later in the year.

Ms. Wilson asked if Ms. Zammarelli could regularly report to the council on behavioral health issues. Ms. Zammarelli said she primarily worked on the administrative side and not in clinical mental health. There was a lot of integration work being done with mental and physical health care and she thought a nurse or prescriber would be a good addition to the council.

Ms. Cline announced she had received a reply on the transportation assessment question. The requirement was to make contact within 7 days and to complete the assessment within 21 days. S&DS was very consistent in meeting these deadlines for ADA rides and had no current backlog.

**c. Slate of Officers Check-in**

Ms. Junger and Mr. Necker confirmed that they were willing to continue serving as Chair and Vice Chair. Council members applauded their dedication

**d. DSAC to SSAC Liaisons Check-in**

Ms. Scott said up to two DSAC members could go to SSAC. Ms. Malott had served for a long time and Mr. Chambliss had expressed interest in being a liaison if needed.

Ken Viegas arrived at the meeting at 11 a.m.

Mr. Necker recalled that the liaison was appointed by a vote. Ms. Cline confirmed that the action was final with a council vote and LCOG Board approval was not required. Ms. Malott indicated she was ready for a break. Ms. Junger said she could serve as the 2<sup>nd</sup> liaison to SSAC, and this would also provide a back up for Mr. Chambliss if he was unable to attend a SSAC meeting.

**MOTION:** Mr. Necker moved, seconded by Ms. Zammarelli, to relieve Ms. Malott of her liaison duties and to appoint Hoover Chambliss as DSAC's liaison to SSAC and Ms. Junger as the second liaison, to be effective with the July meeting. The motion carried unanimously, 13:0.

**e. Items from the Floor**

Ms. Zammarelli had participated with over 100 people in a community conversation focused on opiates in the community at the Library the previous evening. The HIV Alliance had presented on how to use Narcan nasal spray as an overdose antidote and she recommended having that 20-30 minute presentation at a Joint Council lunch meeting.

She said the training prepared participants to use the Naloxone kit that was provided to each participant and that also could be obtained for free from a pharmacist by anyone with an opioid prescription. In addition the training addressed the good Samaritan law that precluded people from being sued for trying to help. Law Enforcement was carrying the kits and many overdose deaths had been reversed by family and friends with the kits.

Ms. Scott regretted that the lunch meeting agendas were filled for some time but DSAC could test and evaluate the presentation at its July meeting. Ms. Malott said this was part of a Federal initiative and Oregon's community health clinics were working to reduce opiate overdose deaths.

**5. Announcements, Updates, Agenda Additions**  
**a. Procurement & Monitoring (P&M) Update**

The committee had met twice since the last DSAC meeting. It had reviewed the OPI In-Home Services request for proposal process and the RFP had gone out for bids as a consortium joint effort by S&DS, NorthWest, and Oregon Cascades West. By banding together the three agencies got better pricing. One bid was received and was reviewed by P&M which recommended approval. The bylaws specified that SSAC was to vote to send contracts forward to the LCOG board and that council held a special meeting in April for the vote which would allow NorthWest to do the work to finalize the contract. The current contractor Addus had submitted the bid but the contract had not yet been formally awarded.

P&M also reviewed the Older Americans Act funded Elder Help and Senior Law contracts and the Senior Meals Food Services and FOOD for Lane County MOW contracts and SSAC would vote on its recommendations on those at the meeting later that afternoon. All were contract amendments this year. Senior Law and Elder Help would have competitive bid processes next year.

Mr. Weirich interjected that he had meant to bring something up earlier as an Item from the floor: Springfield had opted out of AARP's Livability Project at this time and had canceled all future meetings.

**6. Call for Next Meeting Agenda Items & Reminder of Next Meeting**  
**July 20, 2018, 10:30 AM – 11:15 AM**  
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**Eugene, OR 97401**

The HIV Alliance opioid overdose counter measure training was planned for the next DSAC meeting. It also had been suggested that Ms. Zammarelli report on behavioral health issues.

**7. Adjourn**

The meeting adjourned at 11:22 a.m.

(recorded by Mary Feldman)